

Appeal against grading at the Department of Psychology

Course:	PSY PSYC
Candidate number:	
Grade:	
Date of announcement/d.o. received explanation:	

Please fill in all spaces

Date of birth and
personal ID (11 Digits):

Name:

Address:

Postal code/city:

Phone:

E-mail:

State your appeal:

Date

Signature of plaintiff

Rights and duties

- An appeal has to be filed within 3 weeks after grades were announced, or 3 weeks after explanation has been received.
- You can make your complaint directly after the grades are announced (without demanding an explanation first), but we recommend that you demand an explanation first.
- To make an appeal, you must use this form – **with your signature**. Appeals that are incomplete, or appeals given to us in other ways, will not be handled. Appeals can **not** be sent us by e-mail.
- An appeal leads to new grading by an appeals committee, always consisting of 2 examiners, where at least one is external.
- An appeal will be sent for a new assessment. The Appeal committee will have access to the explanation given by the first examiners and the given grade. The appeal will be anonymous.
- An appeal can not be withdrawn.
- A change may come in favor or disfavor of the student.
- The result of the new grading cannot be overruled.