

Information on how to submit your exam paper in Fronter

You must submit your exam paper in Fronter before the announced deadline.

Please see the course semester web page for information on when and where to submit the exam paper.

Fronter: fronter.uio.no

Use your UiO user name and password to log in.

Enter the course's "Fellesrom" in Fronter. Make sure you enter the correct course and semester.

Open the folder "Take home exam" on the left hand side. Then open "Submission of exam paper day/month/date/time". In this folder you will also find the files "Regulations for take home exam" and "Assignments for take home exam".

Click on "Last opp fil" (download file) in the upper right hand corner. Choose "Browse" to find your document/exam paper, mark the document/exam paper and select "Open".

IMPORTANT! The document with your exam paper must be saved with your **candidate number as the file name**. Do **not** write your name in the file name or in the exam paper. Do not write any other personal information in the file name or the exam paper. For example, if your candidate number is 123, the file name of your exam paper should be "Candidate number 123".

Click on "Lagre" (save) in the lower right hand corner. You have now submitted your exam paper in Fronter.

Please note: The folder closes automatically and precisely at the announced deadline. It is therefore not possible to hand in exam papers after the deadline. The students are responsible for submitting their exam papers in time. If extraordinary problems occur, please contact Department of Social Anthropology immediately.

In the unlikely event that the Fronter system is down on the due date, a message and further instructions will be posted on the course semester web page.

After submitting your exam paper in Fronter, you must hand in **two (2) identical paper copies of your exam paper** at the time and place announced on the course semester web page.
