

GUIDELINES REGARDING THE KRISTINE BONNEVIE STIPEND

Approved by the Faculty Board 09.09.2004. Last revision 2026.

1. Young research talents (PhD students, postdocs and researchers) can apply for a travel stipend from the faculty. Priority will be given to PhD students and postdocs. The applicant must be employed at the faculty and return from the research stay at least 3 months before the end of the employment period.
2. The applicant cannot have lived, studied or worked in the country where the foreign host institution is located for more than 12 months during the previous three years. We can make exceptions from this requirement if the foreign host institution has equipment, facilities and expertise that are not available in other countries in which it is appropriate to carry out the stay abroad. Research stays in the country where you are from or at previous employers or place of study, will not be supported.
3. The faculty's application form must be used and submitted to your department. Required attachments include a short description of the objective of the stay, CV, letter of invitation from the host institution and a recommendation letter from your supervisor/group leader.
4. Researchers eligible to apply for overseas research grants from other sources, e.g. the Research Council of Norway or the EU, must document rejection of the proposal in order to receive a travel stipend from the faculty. For PhD students and postdocs employed at an RCN funded center, the research stay will be covered by the center's basic funding.
5. You can only apply for funding for travels starting next calendar year. In cases where a research visit will extend across two calendar years, the entire funding amount should be entered under the first year.
6. The application deadline is **1 July**. Each department may have its own internal deadlines.
7. In general, the faculty follows the assessment criteria set by the Research Council of Norway.
 - Each visit should normally last 1-6 months,
one return trip is funded per visit,
cheapest mode of travel is assumed.
8. Rates are updated annually and correspond to the RCN rates.
9. The applications are evaluated by the faculty and the award decision is made by the Deans. All applicants will be notified of the outcome by email in October. A copy of the award decision is sent to the department.
10. Funds for successful applicants will be paid as a travel advance. The grant covers documented extra costs incurred in connection with the research visit. A travel expenses claim form, including original receipts, must be submitted within one month of the trip end date.