

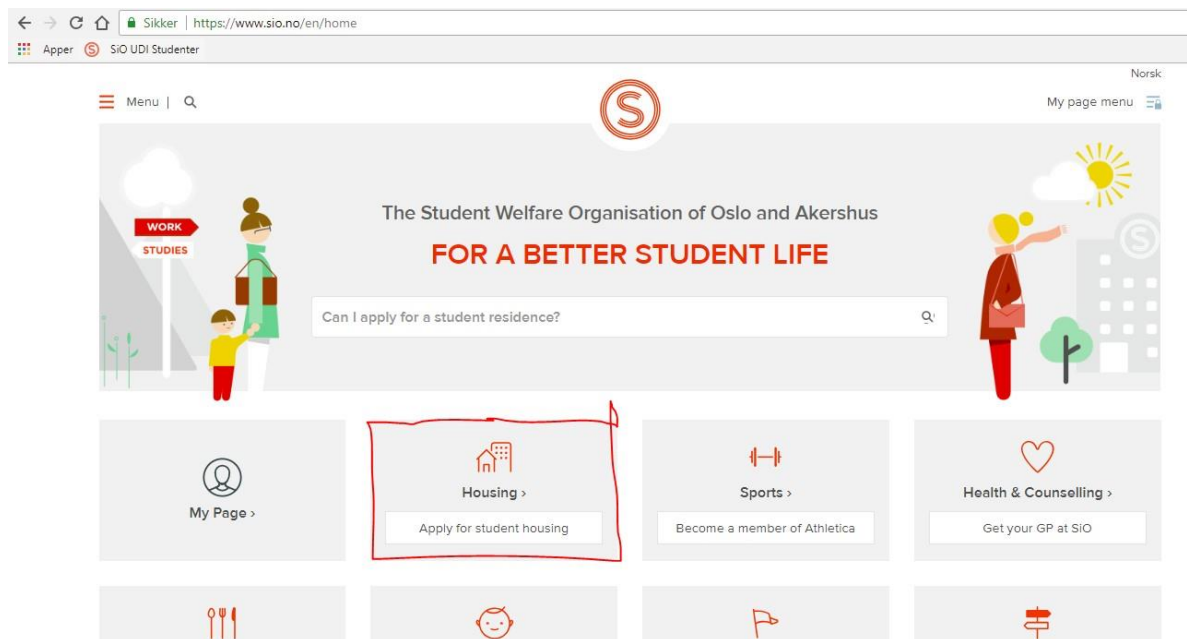


# RESIDENCE PERMIT DEPOSIT ACCOUNT

HOW TO REGISTER A NEW USER AT SIO AND  
HOW TO APPLY FOR A RESIDENCE PERMIT  
DEPOSIT ACCOUNT



# Apply for SiO Housing first


- If you intend to apply for SiO Housing, you **must** register an application for housing first





# Apply for SiO Housing first

Menu |   Studentsamskipnaden i Oslo og Akershus My page menu 

 **Housing** Housing overview How to apply Moving in Rent and contract Everyday life Internal moving Moving out

Home > Housing > **Housing overview**



## How to increase your chances

- Apply for several housing units, preferably all six possible
- Put down '[unspecified housing unit](#)' as one of your choices
- Apply for units in the largest student villages, such as Kringsjø or Sogn.
- Submit your application early. You can apply for housing before your student admission has been approved. Be flexible in terms of types of housing types and moving dates
- Accept the first offer you receive. If this is not your top choice, you are welcome to apply for transfer. If you are already a tenant, we will comply with your wishes as far as reasonable practical.

## Can I apply for housing?

There are rules for who may or may not apply for housing. [See our rules for applying here.](#)

## What kind of housing will I get?

Your application is valid for a type of housing, and not one unit in particular. Due to this system, you will get to know exactly which room or flat you will be living in when you collect your keys to move in.

## How to apply

1 Select profile

2 Select up to 6 housing units

3 Send application!



# You will receive a response from SiO Housing by email within 1-2 days

- The email will tell you to register a user and it contains a personal identity number that you must use when activating a user on MyPage

Your application has been approved by SiO Housing. We will contact you when we can offer you housing. Already at this stage you may activate your user on My page. Go to [our web page](#), press "Register new user" and use your email address and this 11-digits temporary ID-number to log on.

**Personal identity number: XXXXXXXXXXXX**

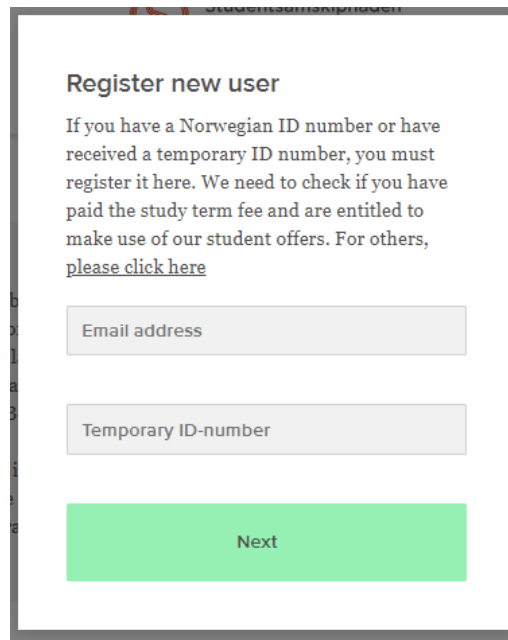
It is not possible to reply to this e-mail address. If you have any questions, you are welcome to contact us here or through the Customer Service Centre.

Best regards

**SiO Housing**

# Active user on [www.sio.no](http://www.sio.no)

- Go to [our web page](#), press "Register new user" and use your email address and the 11-digits temporary ID-number you received from SiO Housing to log on.



Register new user

If you have a Norwegian ID number or have received a temporary ID number, you must register it here. We need to check if you have paid the study term fee and are entitled to make use of our student offers. For others, [please click here](#)

Email address

Temporary ID-number

Next



# Process for registering

- Access the MyPage - «Residence Permit Deposit Account»

The screenshot shows a user interface for a housing management system. At the top, there is a search bar with the text "What are you looking for?" and a "Close" button. Below the search bar, the interface is divided into several sections:

- My Page:** Contains "Overview", "My profile", and "Residence Permit Deposit Account" (highlighted with a red box).
- Housing:** Contains "My applications and contracts", "My Finances", "Apply for subletting", "Laundry", "Terminate contract", "Laundry account", "Internal moving", "Parking code", "My contact with the caretaker and SIO", and "Housing".
- Sports:** Contains "My bookings" and "My membership".
- Associations:** Contains "Create association", "Apply for grant", and "My associations".
- Kindergarten:** Contains "My kindergarten".
- Log In:** Contains "E-mail" (with an input field), "Password" (with an input field), a "Log In" button, a "Remember me" checkbox, and links for "Forgot password?" and "Register new user".



# Apply for deposit account

- Click on «Apply for deposit account»

Menu | Q

Studentsamskipnaden  
i Oslo og Akershus

My page menu

My Page Overview My profile **Residence Permit Deposit Account**

Home > My Page > Residence Permit Deposit Account

**Apply for deposit account >**

**Information**

Pay your SiO Housing invoice or order cash cards:

If you have received an invoice from SiO Housing that you would like to pay with your residence permit deposit, contact us [here](#).

If you need to order cash cards, contact us [here](#).

**Residence permit deposit account**

You do not have an account. If your application just got approved, there can be a delay up to 2 days before the account is ready



# Apply for deposit account

- Personal information is loaded from your user profile you just created

Home › Exchange student › Apply for deposit account

1 Details      2 Summary      3 Receipt

\* Required

## Personal information

Firstname \*

Lastname \*

Nationality \*

Birthdate \*

Email \*





# Apply for deposit account

- Choose either The University of Oslo, Oslo Metropolitan University (prev. HiOA) or Norwegian Academy of Music
- Enter Study program (free text)
- Enter 1 or 2 semesters

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## Study information

Institution \*

Select institution



Study program \*

Number of semester \*

Select semesters



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Proceed >



# Apply for deposit account

- The next step is a summary page, then proceed to «Submit»

1 Details    2 Summary    3 Receipt

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**Personal information**

Firstname  
Lise

Lastname  
Leietaker

Nationality  
NU

Birthdate  
08.09.2006

Email  
lise.leietaker@gmail.com

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**Study information**

Institution  
The University of Oslo

Study program  
master

Number of semester  
1


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Back    Submit >



# Invoice and payment

- When the application has been approved, and invoice will be generated.
- The invoice is visible on «MyPage»
- And it will also be sent per email
- Bring this invoice to the bank in order to pay the residence permit deposit

 Studentersamskipnaden  
i Oslo og Akershus

Lise Leietaker  
Hakkebakkeskogen

InvoiceNO : 3300036  
Due date : 26.11.2017  
Invoice date : 16.11.2017  
CustomerID : 84020

**INVOICE**

To see your balance, go to <http://www.sio.no/en>

DESCRIPTION	AMOUNT (NOK)
International student's deposit - for residence permit	111 657

**MAKE PAYMENT TO:**  
**Beneficiary:** Studentersamskipnaden i Oslo og Akershus  
**Account no:** 6094 05 60805  
**IBAN code:** NO 39 6094 05 60805  
**SWIFT code:** NDEANOKK

**Bank name and address:**  
Nordea Bank  
Essendrops gate 7  
0368 Oslo Norway

**MUST BE INCLUDED IN PAYMENT MESSAGE:**  
Customer no: 84020  
Lise Leietaker


You must also pay the recipient banking fees in addition to banking fees charged by your own bank

**TOT (NOK): 111 657**

Studentersamskipnaden i Oslo og Akershus | P.O. Box 94 Blindern, N-0314 Oslo, Norway | Phone: +47 22 85 32 00 | E-mail: [usttop@sio.no](mailto:usttop@sio.no) | [www.sio.no](http://www.sio.no) | SWIFT: NDEANOKK | IBAN: NO 39 6094 05 60805 | Org.no: 948 554 062

# Confirmation

- When SiO have received you payment (and booked in our accounting system) you will be able to download the confirmation on MyPage
- The confirmation is only available when the full payment has been made

 Studentsamskipnaden  
i Oslo og Akershus

**██████████** Date of issue: : 23.11.2017  
Date of birth : ██████████  
CustomerID : 93908

**CONFIRMATION OF FUNDS**

DESCRIPTION	AMOUNT (NOK)
The Student Welfare Organisation of Oslo and Akershus (SiO) hereby confirms that a total of NOK	111 617
has been transferred in your name to SiOs bank account for international students.	
The funds will be transferred to your bank account in Norway as soon as you have notified SiO of your account number.	

Studentsamskipnaden i Oslo og Akershus | P.O. Box 94 Blindern, N-0314 Oslo, Norway | Phone: +47 22 85 32 00 | E-mail: [ustdreg@si.no](mailto:ustdreg@si.no) | [www.sio.no](http://www.sio.no) | SWIFT: NDEANOKK | IBAN: NO 39 0004 05 60805 | Org.no: 948 554 062