UiO University of Oslo Department of administrative support/Procurement office

ELECTRONIC ORDERING OF GOODS AND SERVICES FROM UIO TO SUPPLIERS

The University of Oslo (UiO) uses an electronic ordering system when purchasing goods and services. In order to purchase from your company, we need to update our register. We kindly ask you to fill in the basic information in this form as accurately as possible and return it to sender.

Suppliers name (in capital letters):
Address:
Post / Zip code:
Country:
E-mail address (must apply for all orders issued by UiO):
Currency (e.g. EUR):
Orders from UiO will be sent from: ikke-svar@dfo.no
Please ensure that the email settings, preferably already from today, are open to receive emails from this address so that they do not end up in the spam filter. Please also ensure that email settings are open to receive emails from the following address as well: ikke-svar=dfo.no@mg.dfo.no
The University of Oslo accept only electronic invoices see this page for more information:

https://www.uio.no/english/about/collaboration/invoice/index.html

