

SUMMER INTERN CLAIMS ASSISTANT

SUMMER
2013

Summer intern Claims Assistant - Skuld

Gain valuable business experience at world leading marine insurance provider!

Skuld has an opening for a summer intern as Claims Assistant to support our Oslo office over the summer. As a summer intern you will provide general claims handling assistance, including:

- Instructing correspondents and surveyors
- Reviewing supporting documents
- Preparing legal summaries
- Paying invoices and general claims assistant work
- Opening files
- Ad hoc administration tasks
- Contribute to an open, friendly and trusting working environment

Expected skills and competences

- Able and willing to take responsibility and initiative for specific work tasks of varied complexity
- Strong communication skills, verbal and written
- Good English and Norwegian language skills

Living our values, you are

- Accurate – you never compromise on precision, reliability and quality
- Bold – you take part in transforming our industry for future challenges
- Caring – you care for our customers, our people and our business
- Dedicated – you go the extra mile and you are a good ambassador for Skuld

Please send your application and CV to erik.myrind@skuld.com within June 7th.

Skuld is a world leading marine insurance provider with a strong financial position and over 200 highly skilled employees worldwide. Offices in Oslo, Aberdeen, Bergen, Copenhagen, Hamburg, Hong Kong, London, New York, Piraeus and Singapore.