

Candidate instructions JUS5441 - EU External Relations Law

Dear candidate,

Your exam in JUS5441 is coming up, and this letter provides important information about the exam and grading. Please make sure you are familiar with the contents of this letter in good time before your exam starts.

Disclosure of exam assignment: May 31 at 9:00 AM

Submission deadline: June 1 at 9:00 AM

Read more about examination in JUS5441 here:

<https://www.uio.no/studier/emner/jus/jus/JUS5441/>

Deadline for withdrawing from the exam:

If you do not wish to take the exam in this course, you must withdraw from the exam in StudentWeb no later than two weeks before the exam, ie by Tuesday, May 17.

Your exam is conducted in Inspera, and you must familiarize yourself with how to submit your exam in Inspera. Make sure that your UiO-username and password are correct by logging in a few days before your exam starts. Should you have any problems with your username or password, please contact the Information Centre info@jus.uio.no.

Read more about Inspera and technical requirements here:

www.uio.no/english/studies/examinations/submissions/

Please note:

- You must convert your answer to PDF format before you upload the file on Inspera. You can only submit one (1) PDF file. Use your candidate number as file name when saving and uploading your pdf, **do NOT use your name**
- The front page of your paper should include: Title, course code, and word count (**NOT your name!**)



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- Inspera closes automatically when the exam time runs out. Please reserve enough time to ensure that your answer is successfully uploaded and submitted in Inspera.
- It is your responsibility to save your work throughout the exam. Make sure you save and take necessary backups.

Please be mindful of the maximum word count for your exam. Papers that exceed the word limit will not be accepted. Footnotes should be included in the word count of the main text. The word count does not include: the front page, table of contents, and references (bibliography).

Use of sources and citations

All support materials will be permitted throughout the exam, including any legal sources available in Lovdata Pro (if relevant for your course).

The standard rules on cheating and plagiarism that apply to assignments also apply to this exam. This means that you must provide a reference whenever you draw upon another person's ideas, words or research in your answer to the exam question(s). Pieces of text quoted verbatim must be italicised or otherwise highlighted so it becomes clear that they are quotations.

There are no requirements as to which reference style you use. However, you must be consistent with your preferred reference style.

Your exam paper should be your independent work and a result of your own learning and efforts. Exam candidates are therefore not permitted to communicate with other persons about the exam question(s) or distribute draft answers or complete exam answers. Failure to abide by this and the aforementioned rules on citations may be considered as evidence of cheating and/or plagiarism.

Read more about use of sources and citations here:

<https://www.uio.no/english/studies/examinations/sources-citations/>

Your submission

You will be able to see your submission under "Archive" after the exam.

Contact information during the exam

Should you encounter any problems during the exam, please contact our Information desk at: info@jus.uio.no. Kindly title your e-mail: URGENT – EXAM – [COURSE CODE]

Example: URGENT – EXAM – JUR1234

Please check your University e-mail regularly and keep your cell phone nearby. If the faculty needs to send messages to exam candidates during exams, it will be done through text messages on your cell phone/e-mail.

Good luck on your exam!

Best regards,

The Examinations Section