



A tool to plan and give presentations

AB123C

UNIVERSITETET
I OSLO

My presentation

AB123C

Title:

Name:

Date:

Occasion:

Audience:



Starting the presentation - A

- Present yourself
- Thank the audience or organizers for the opportunity
- Present the talk and title
- Present the background for the talk
 - Explain your role in the project
 - Present co-authors (supervisor)
- Do you want questions during or after the presentation?
- Memorize the first 1-2 minutes of your talk!



Present yourself and the title

Name:

Position and affiliation:

Thank the organizers:

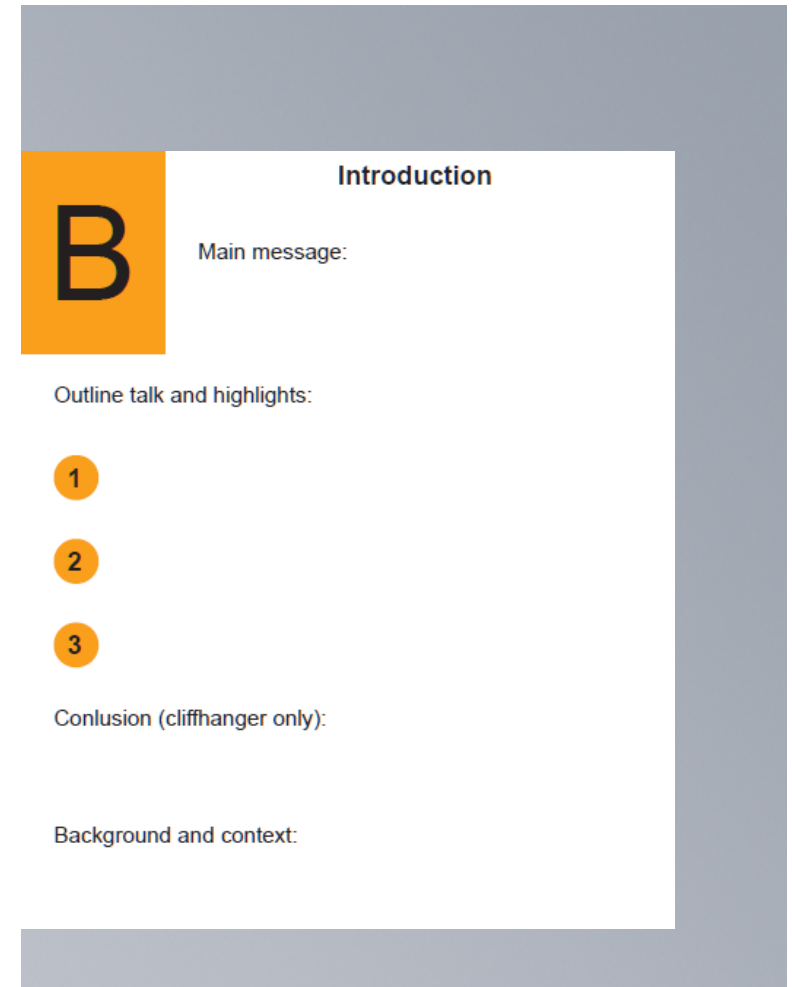
Title of the talk:

Your role in the project:

Other contributors:

Introduction - B

- Main message
- Outline the talk
 - A recurring outline slide is sometimes a good idea
- Conclusion – cliffhanger only
- Background and context
 - Suitable for the audience
 - This is usually not the interesting part of your talk!



3 highlights - 123

- Hypothesis
- What's new
- Scientific argument / method / proof
- Example / data
- Example / data shows
- Known weakness
- Future research

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First highlight

Headline:

Into context:

What is new:

Example:

Example shows:

Scientific argument:

Advantages:

Known weakness:

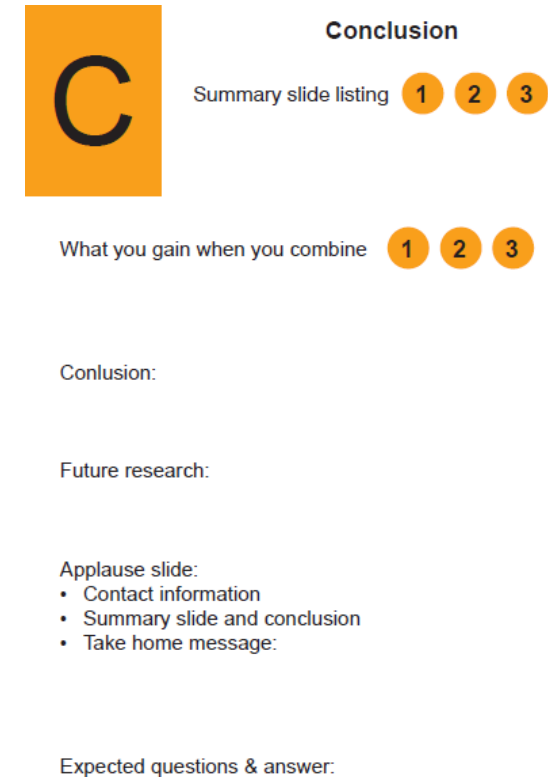
Future research:

Keep it simple

- It's easier to give a too difficult talk than to give a too easy talk
- Standard stratification:
 - 25% for your high-school chemistry teacher
 - 25% for your fellow students
 - 25% for mathematicians in your field
 - 25% for your supervisor
- “Do not compute in public.” – Halmos
 - Incomprehensible for the audience and easy to make mistakes
- Give a short proof / sketch of proof
- Mention unsolved problems

Conclusion - C

- Summary slide listing 123
- What you gain when you combine 123
- Conclusion (refer to B – the introduction)
- **Make sure your audience remembers this!**
 - Visual support
 - Repeat
 - Silence
- Future research



My presentation

A – Introduction

B – Main message, outline and motivation

123 – Highlights with examples and discussion

C – Conclusion and future work

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