

# How to Submit Your Master Thesis



## **Deadline for submission**

In order to be guaranteed an oral defence before the end of the semester, you must submit your thesis in Inspira and the Studentweb by **May 4<sup>th</sup>**.

If you submit your thesis by June 2nd, your defence will be held by the end of August. If you submit your thesis any day after June 2nd you **MUST** apply for an extension.

## **Submitting your thesis**

A pdf version of your thesis needs to be submitted in **Inspira** and the **Studentweb** within the deadline. We no longer need a printed version of your thesis.

For more information on submitting on the Studentweb:

<https://www.ub.uio.no/english/writing-publishing/masters-theses/>

## **Thesis Defense**

Your thesis defence will be held within 8 weeks from the date when you submit your thesis. You will receive information regarding the commission members, date and time of your defence to your student email.

Your thesis defence will last approximately one hour. The commission will consist of two examiners. Your supervisor may be present during your defence but does not participate in deciding the final grade.

You do not need to prepare any formal presentation or PowerPoint. The commission members have read your thesis. Instead, you should be prepared to answer questions posed by the commission.

The questions can range from general questions connected to your research methodology and use of theory, strengths and weaknesses of your thesis and what you would do differently if given the chance. Additionally, specific questions related to your thesis will be asked, therefore it is important to read through your thesis again and be prepared. If you have more questions regarding the defence, you should contact your supervisor.

### **Extension**

If you do not submit your thesis by June 2nd, you must apply for an extension of your study rights. The deadline to apply for an extension is **May 4<sup>th</sup>**. The extension form needs to be signed by **both** the student and the supervisor. Along with the extension form, you **MUST** hand in a new signed supervisor contract.

You must also delete your exam registration by **May 18th** in your Studentweb. The application for extension form as well as the supervisor contract can be on the semester page of the course.

The minimum requirement in order to be granted an extension is that you have produced a minimum of 30 credits during the last two semesters. If you are more than 1 year delayed without a valid, documented reason, you will not be granted an extension.